



## Jewish Family Services Senior Living Community Shabbat and Holiday Programming Guidelines

Thank you for participating in our Raleigh-Cary Jewish Family Services Shabbat and Holiday programming. JFS provides both monthly Shabbat Services and three additional holiday programs that include Passover, Rosh Hashanah, and Chanukah. Below you will see general information about JFS Shabbat and Holiday services provided, and what is requested from each participating community to facilitate a memorable experience for your residents.

### **Participating Senior Living Communities agree to the following guidelines and will:**

- ✓ Provide a space to facilitate the services/celebrations and tables and chairs to accommodate these services.
- ✓ Prepare the space prior to the services/celebration.
- ✓ Have available technology (if applicable) available for the service/celebration and necessary staff training to accommodate this technology day-of.
- ✓ Advertise (calendar and other notices) these Shabbat services/celebrations to the community, encouraging resident participation (all are welcome!). A JFS Shabbat Services or Holiday Celebration flier can be made available upon request.
- ✓ **Communicate any scheduling changes, locations changes, staff changes and updates to JFS Staff PRIOR to the next event.**
- ✓ Communicate with JFS Staff regarding Covid-19 guidelines with JFS. volunteers **will not** provide services if the SLC is under quarantine.
- ✓ For AL or Memory Care communities, an SLC staff member *must be available at all times* to provide physical support for attending residents.
- ✓ Provide traditional food items for the Shabbat services/celebrations including refreshments unless other arrangements have been made between JFS and the SLC. (NO PORK PRODUCTS-JFS staff can provide guidance as to where to purchase these items.)
  - **Shabbat Services:** Challah bread loaf, kosher grape juice and/or wine.
  - **Passover:** Seder items if applicable, Kosher for Passover Matzah, Kosher for Passover Wine and/or Juice
  - **Rosh Hashanah:** Apples and Honey and/or Honey Cake
  - **Chanukah:** Donuts, latkes (potato pancakes)



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### The Volunteer will provide the following items:

- ✓ Kabbalat Shabbat Siddur (Sabbath prayer books) or Holiday program books
- ✓ Tech devices needed for presentation (if applicable)
- ✓ Challah Cover, a knife, and cutting board (ritual items)
- ✓ Battery operated candles.
- ✓ Several kippot (head coverings)

For Shabbat Services, each month, you will receive a reminder email 1-2 days prior to each service from the Director of Older Adult Engagement. **Please let this Federation staff representative know if any changes need to be made or rescheduling needs to occur.**

### Safety Guidelines for Volunteers and Participating Senior Communities:

#### Volunteer Safety Guidelines:

- ✓ In order to protect the health and safety of both the residents and the volunteer, volunteers ARE NOT to physically support any residents during these events. If you see that a resident requires assistance, locate a facility staff member.

**Complaints on-site:** Should an SLC staff representative or resident bring complaints to the Federation Volunteer on-site, the Federation Volunteer is instructed to have a scripted response and to provide Federation representative(s) contact information to address the matter directly.

Thank you for continuing to support the Raleigh-Cary Jewish community as a JFS Shabbat and Holiday Program participating community. These volunteer-led events positively impact those who attend as well as the volunteers themselves!

### Federation Representative Point(s) of Contact:

[Dina Stambler, Director of Older Adult Engagement](#) (919-585-1290)

[Tracy Jacobsen, Federation Volunteer Engagement Manager](#) (919-585-1499)